

## Burbank Inn & Suites

180 W. Alameda Ave, Burbank, Ca 91502

Tel: 818-842-1114 Fax: 818-842-0850

I, \_\_\_\_\_, hereby authorize the following card.

Circle one: American Express Carte Blanche Discover Card  
Diners Club Master Card Visa

Credit Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_

Authorize Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Billing Address: \_\_\_\_\_

The card shown above is only to be used to pay: (check one)

\_\_\_ Entire account / incidentals (including phone bill)

\_\_\_ Room and Tax only (guest will provide credit card for incidentals)

The card above is to pay for the following guest(s) \_\_\_\_\_

The card shown above is to pay for the following dates:

Check in date: \_\_\_\_\_ Check out date: \_\_\_\_\_ Number of rooms: \_\_\_\_\_

Check in date: \_\_\_\_\_ Check out date: \_\_\_\_\_ Number of rooms: \_\_\_\_\_

Confirmation number: \_\_\_\_\_

Please return this completed form, a photocopy of the front and back of the credit card and a photocopy of the cardholders ID. You may fax or mail this to the fax or address above.

Cancellations must be made 24 hours prior the scheduled arrival at 4:00pm to avoid charges for the first night of the scheduled reservation.